

**WASHINGTON STATE EMPLOYMENT SECURITY DEPARTMENT
JOB SEARCH LOG**

NAME: _____

SSN: _____

EMPLOYER CONTACT					
DATE MO-DA-YR	EMPLOYER NAME, ADDRESS, AND PHONE NUMBER	CONTACT TYPE (In-person, Phone, etc.)	PERSON CONTACTED	TYPE OF WORK	RESULTS

EMPLOYMENT CENTER CONTACT		
DATE MO-DA-YR	DESCRIPTION OF SERVICES RECEIVED	RESULTS

INSTRUCTIONS:

You must complete a Job Search Log for each week you claim unemployment insurance. Your Job Search Log must show that you searched for work by contacting at least three employers each week or that you participated in-person in a qualified job search activity at your local employment center. The information you provide in your Job Search Log is subject to verification by the Department. Falsifying job search information is fraud and can result in a denial of your UI benefits for up to two years. You can get more Job Search Logs at your local employment center.